

CREDIT TRANSFER APPLICATION FORM

Note: Please read the instructions before filling this form.

- This form is to be filled by the Applicant when applying for Credit Transfer.
- When applying for Credit Transfer the Applicant must provide a copy of the Statement of Attainment or full qualification issued by another training provider, the Advanced Training Institute must make a copy, and verify the authenticity of the applicant's evidence.
- Credit Transfer is available for the units of competency successfully completed by the Applicant through previous training that is either accredited or nationally recognised.
- The Applicant must provide correct details for ATI to assist them with their Application for Credit Transfer.

Applicant Details	
Full Name:	
Address	
Phone Number and Email	
Course Code and title: (please tick the box)	
<input type="checkbox"/> CHC30113 Certificate III in Early Childhood Education and Care <input type="checkbox"/> CHC50113 Diploma of Early Childhood Education and Care	

Please select the unit/s you wish to apply for Credit Transfer	
CHC30113 Certificate III in Early Childhood Education and Care	
Core units	Tick ✓
CHCLEG001 Work legally and ethically	<input type="checkbox"/>
CHCECE001 Develop cultural competence	<input type="checkbox"/>
CHCECE002 Ensure the health and safety of children	<input type="checkbox"/>
CHCECE003 Provide care for children	<input type="checkbox"/>
CHCECE004 Promote and provide healthy food and drinks	<input type="checkbox"/>
CHCECE005 Provide care for babies and toddlers	<input type="checkbox"/>
CHCECE007 Develop positive and respectful relationships with children	<input type="checkbox"/>
CHCECE009 Use an approved learning framework to guide practice	<input type="checkbox"/>
CHCECE010 Support the holistic development of children in early childhood	<input type="checkbox"/>
CHCECE011 Provide experiences to support children's play and learning	<input type="checkbox"/>
CHCECE013 Use information about children to inform practice	<input type="checkbox"/>
CHCPRT001 Identify and respond to children and young people at risk	<input type="checkbox"/>
HLTAID004 Provide an emergency first aid response in an education and care setting	<input type="checkbox"/>
HLTWHS001 Participate in work health and safety	<input type="checkbox"/>
CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety	<input type="checkbox"/>



Advanced Training Institute
 "A Pathway To a Better Future"

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 163-165 Main Road West
 St. Albans VIC 3021
 F: 03 9356 9724 P: 1300 724 939
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 Web: www.atinstitute.com.au

Sydney Office:
 Shop P3, Auburn Central
 Shopping Centre
 Auburn, NSW 2144
 P: 02 9649 1449

	Tick ✓
Elective units	
*CHCECE006 Support behaviour of children and young people	<input type="checkbox"/>
*CHCECE012 Support children to connect with their world	<input type="checkbox"/>
*CHCECE014 Comply with family day care administration requirements	<input type="checkbox"/>
Stream 2	
CHCDIV001 Work with diverse people	<input type="checkbox"/>
CHCECE015 Attend to daily functions in home based child care	<input type="checkbox"/>
CHCECE017 Foster the holistic development and wellbeing of the child in early childhood	<input type="checkbox"/>
CHCPRT003 Work collaboratively to maintain an environment safe for children and young people	<input type="checkbox"/>
CHCSAC004 Support the holistic development of children in school aged care	<input type="checkbox"/>
SRCCRO008B Interact positively with infants, toddlers and parents in a recreation environment	<input type="checkbox"/>
BSBSUS301 Implement and monitor environmentally sustainable work practices	<input type="checkbox"/>
BSBWOR301 Organise personal work priorities and development	<input type="checkbox"/>
BSBINN301 Promote innovation in a team environment	<input type="checkbox"/>

CHC50113 Diploma of Early Childhood Education and Care	
Core units	Tick ✓
CHCLEG001 Work legally and ethically	<input type="checkbox"/>
CHCECE001 Develop cultural competence	<input type="checkbox"/>
CHCECE002 Ensure the health and safety of children	<input type="checkbox"/>
CHCECE003 Provide care for children	<input type="checkbox"/>
CHCECE004 Promote and provide healthy food and drinks	<input type="checkbox"/>
CHCECE005 Provide care for babies and toddlers	<input type="checkbox"/>
CHCECE007 Develop positive and respectful relationships with children	<input type="checkbox"/>
CHCECE009 Use an approved learning framework to guide practice	<input type="checkbox"/>
CHCECE016 Establish and maintain a safe and healthy environment for children	<input type="checkbox"/>
CHCECE017 Foster the holistic development and wellbeing of the child in early childhood	<input type="checkbox"/>
CHCECE018 Nurture creativity in children	<input type="checkbox"/>
CHCECE019 Facilitate compliance in an education and care services	<input type="checkbox"/>
CHCECE020 Establish and implement plans for developing cooperative behaviour	<input type="checkbox"/>
CHCECE021 Implement strategies for the inclusion of all children	<input type="checkbox"/>
CHCECE022 Promote children's agency	<input type="checkbox"/>
CHCECE023 Analyse information to inform learning	<input type="checkbox"/>
CHCECE024 Design and implement the curriculum to foster children's learning and development	<input type="checkbox"/>
CHCECE025 Embed sustainable practices in service operations	<input type="checkbox"/>
CHCECE026 Work in partnership with families to provide appropriate education and care for children	<input type="checkbox"/>
CHCPRT001 Identify and respond to children and young people at risk	<input type="checkbox"/>



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HLTAID004 Provide an emergency first aid response in an education and care setting	<input type="checkbox"/>
CHCDIV002 Promote Aboriginal and/or Torres Strait Islander cultural safety	<input type="checkbox"/>
HLTWHS003 Maintain work health and safety	<input type="checkbox"/>
Elective units	Tick ✓
* CHCMGT003 Lead the work team	<input type="checkbox"/>
* BSBMGT605 Provide leadership across the organisation	<input type="checkbox"/>
* CHCPOL002 Develop and implement policy	<input type="checkbox"/>
CHCDIV001 Work with diverse people	<input type="checkbox"/>
*CHCECE006 Support behaviour of children and young people	<input type="checkbox"/>
Stream 2	
CHCINM002 Meet community information needs	<input type="checkbox"/>
CHCPRP003 Reflect on and improve own professional practice	<input type="checkbox"/>
CHCSAC005 Foster the holistic development and wellbeing of the child in school age care	<input type="checkbox"/>
BSBINN502 Build and sustain an innovative work environment	<input type="checkbox"/>
BSBLED401 Develop teams and individuals	<input type="checkbox"/>
BSBRES401 Analyse and present research information	<input type="checkbox"/>
BSBSUS501 Develop workplace policy and procedures for sustainability	<input type="checkbox"/>
PSPMNGT605B Manage diversity	<input type="checkbox"/>
Applicant Declaration: I have understood the instructions given in this form and have selected the units I wish to apply for CREDIT TRANSFER. I have provided photo identification and a copy of my previous Statement of Attainment or qualification as part of my application. I understand that my application must be assessed against the training package requirements, and I will be issued written notification of the outcome of my application.	
Applicant Name:	Telephone /Mobile:
Signature:	Email:
Date:	
ATI Staff: I have sighted the Statement of Attainment from the Applicant and confirm that selection of units for CREDIT TRANSFER is correct. A copy of the supporting document has been filed in the Applicant folder with their enrolment form, and a Training Plan has been developed to reflect the units CREDIT TRANSFER is sought. The Applicant has been informed of the outcome of their Application.	
RTO Representative Name:	
Signature:	
Date:	